

Blue Card Process

1. Go to troop website (www.troop870wubc.com).
2. To find a merit badge counselor go to the bottom of the web page and click on the List of Merit Badge Counselors. The contact information for the merit badge counselors can be found at the end of the List of Merit Badge Counselors document.
3. Email the counselor and make sure they are available to help you for your selected merit badge.
4. Get the merit badge book for your particular merit badge.
 - Contact the troop librarian to get the book.
5. Once you have received approval confirmation from your merit badge counselor, email the Advancement Chair (Mrs. Denson phdenson@comcast.net) to request the blue card(s)
 - Include the name(s) of the merit badge(s).
 - Include the counselor(s) that will be working with you.
 - Requests should be made before 7:00 pm Saturday to get the blue cards on the following Monday Troop Meeting.
6. Pick up your blue card from the Advancement Chair on Monday.
7. Take blue card(s) to Scoutmaster (Mr. Sambell) for his approval and signature on leader signature line.
8. Notify counselor(s) you have your blue card(s) and meet with counselor(s) before beginning on your merit badge(s).
9. Start working on merit badge(s).
10. When requirements are completed for the merit badge(s):
 - Counselor(s) will sign blue card(s) on counselor signature lines.
 - Then take the blue card(s) to Scoutmaster (Mr. Sambell) for final signature on unit leader signature line.
11. Turn in signed blue card(s) to the Advancement Chair (Mrs. Denson)